

April 29, 2011

ALL COUNTY INFORMATION NOTICE NO. I-25-11

TO: ALL COUNTY WELFARE DIRECTORS
ALL CALFRESH COORDINATORS
ALL CalWORKs PROGRAM SPECIALISTS
ALL CONSORTIUM MANAGERS

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order
- ☒ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

SUBJECT: CALCULATING NET INCOME FOR CALFRESH

REFERENCE: MANUAL OF POLICIES AND PROCEDURES (MPP) SECTION 63-500

The purpose of this letter is to clarify the budgeting process for the determination of CalFresh benefits. As stated in MPP 63-503.31, "In calculating net monthly income, the entire calculation process including individual shelter and medical costs shall include exact dollars and cents. The final figure shall be rounded down for calculations that end in 1 through 49 cents and rounded up for calculations that end in 50 through 99 cents."

Therefore, when calculating benefits for CalFresh recipients, County Welfare Departments should use the full amount in dollars and cents until the calculation is complete. The final figure should be rounded up or down depending on the cents.

If you have any questions regarding this letter, please contact Tracy Ahlenstorf at (916) 657-3283 or via e-mail at Tracy.Ahlenstorf@dss.ca.gov.

Sincerely,

Original Document Signed By:

LINDA PATTERSON, Chief
CalFresh Bureau